

FINANCE DIRECTOR/ASSISTANT TOWN ADMINISTRATOR

RYE, NH

The Town of Rye, NH (pop 5,300), is seeking to replace the long serving Finance Director/Assistant Town Administrator upon her retirement this summer. Rye is located along 9 miles of the beautiful NH Seacoast, and its miles of beaches make this a busy tourist and seasonal destination. This fulltime position performs highly responsible administrative, supervisory and technical work including maintaining the fiscal records and financial systems of the town; handling all internal and external financial reporting requirements; maintaining human resource records, administering employee benefits, assisting the Town Administrator in the administration of the Town and performing the day to day duties of the Town Administrator in his or her absence. The Town, with 49 FT employees has a 2018 municipal operating budget of approx. \$9.2 mil.

Bachelor's Degree in accounting, business administration or related field; three to five years of progressively responsible experience in professional, municipal accounting; or an equivalent combination of education and experience that demonstrates possession of the required knowledge, skills and abilities. Salary range to \$84k. Starting salary commensurate with qualifications. The Town of Rye is an Equal Opportunity Employer.

Resume and cover letter in confidence as PDF file to: recruitment@mrigov.com

See www.mrigov.com/career for additional information.

DEADLINE TO APPLY: JUNE 4TH 2018 at 8 AM EST